

Enrolment Policy

North Melbourne Primary School

Issue Date: 13/11/2017

Review Date: 13/11/2020

SCHOOL Nº 1402



- As a school within the Victorian public school sector, our school will comply with all government and department enrolment requirements. The school will adhere to the DET policy and in compliance will only enrol students living in the local neighbourhood area as prescribed by DET.
- Families must provide proof of residential address including a current rates notice, proof of residential purchase documentation, driver's license, two current utility bills, and/or rental agreements. A statutory declaration may form part of this documentation. Addresses provided may be checked on the electoral roll.
- Siblings of students currently enrolled at North Melbourne PS who live outside the designated neighbourhood zone will not be enrolled while the demand for places exceeds the spaces available.
- Students and family members or caregivers may be interviewed prior to enrolment to ascertain an appropriate year level and learning program.
- The enrolment policy of the school will take account of all requirements of laws relating to discrimination, equal opportunity, privacy and immunisation.
- It will be an inclusive school and it will provide programs for all enrollees. A Disability and Impairment Program will cater for students who have special learning needs.
- An enrolment register will be maintained. The enrolment register will be kept up to date by a dedicated member of the school office staff. Changes to the register will be done regularly to reflect current student numbers and movement of students into and out of the school. Student destinations will be tracked.
- International students may not be enrolled due to student number constraints.
- Students must be currently residing within the 'designated school neighbourhood' before an enrolment will be confirmed.