



Biz – E – Kidz

**North Melbourne Primary School
Outside School Hours Care.**

Biz – E – Kidz 2021 Prep Students Transition Program



Contact

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The Biz – E - Kidz Prep Student Transition Program

After the success of previous years, Biz – E – Kidz plans to run a Prep Aftercare Transition program at the beginning of 2021. This will run in a separate location to the Junior and Senior programs (*location to be confirmed*) and is tailored to assist the Prep students in transitioning safely to Outside of School Hours care. (*This will depend on booking numbers and COVID-19 restrictions*)

Outside school hours care is a much different environment to what children and their families are used to at childcare or kindergarten. As children develop they require more choice, challenges, independence and space in a stimulating yet supportive, safe and predictable environment.

To assist with children adapting to this change, the Prep aftercare transition program has a higher staff to child ratio and routines, spaces, programs and equipment specifically aimed at Prep students.

How to make a Booking Application for Biz – E – Kidz 2021 Before and After School Care

Before and aftercare bookings open Friday 20th November, after the prep information session

Applications are made online **To make a permanent booking request submit the online application or return the form to Biz – E – Kidz staff on or after Friday 20th November.**

Apply Here: https://www.smartcentral.net/v2/service_profile/show/353

Applications close at the end of Friday 27th November. Applications can be made after this date but will miss the first round of priority of access.

Some important information about booking:

- Families will be notified of 2021 bookings in the first week of December.
- **No payment is required until after the commencement of care in 2020**
- Please ensure the Centrelink 'Customer Reference Numbers' and dates of birth are supplied to ensure we can register you for **child care subsidy**
- Bookings can be made to suit your requirements, you do not have to book before and aftercare for the same day or every day of the week
- Casual bookings are available but are subject to availability
- Holiday program bookings are made separately each term

Before School care

Before School Care takes place in the Biz – E – Kidz building accessible from gate 8, Murphy Street. It runs from 7:15am to 8:45am, a range of healthy breakfast options are available until 8:30am. A variety of engaging activities including drawing and colouring, block building, reading, puzzles and games are available all morning and supervised outside play is an option from 8:00am until 8:40am.

Supervision in Before School Care and getting to class

While the Prep students are getting used to Before School Care, an educator is allocated specifically to inducting, assisting, and supervising them. After the other children have been dismissed at 8:45 am, an educator conducts a Prep roll call and escorts Prep students to their line for class.



After school care

Depending on booking numbers and COVID-19 restrictions, for Terms 1 and 2, Biz-E-Kidz will run a specialised Prep After School Care Program, separate from the other grades. The children will have chance to participate in a range of activities, including art and craft, games, blocks, free play and outside games. Opportunities for other activities such as reading corner/nap area, playing on the playground etc. will also be provided.

How Prep students get to Afterschool Care

Biz-E-Kidz educators collect the Prep Students at approximately 3:15pm, just before the end of class. They are given name tags and taken to the Biz – E - Kidz Prep Program rooms. On Arrival they put away their bags, wash their hands and eat an afternoon snack provided by Biz-E-Kids.

While the Prep students are having afternoon snack, the co-ordinator for the session will sign them in on the attendance roll.

After the children are accounted for and have finished their snack, educators will conduct daily induction tours and games covering boundaries, rules, expectations and facilities. The children will then be able to choose what activities they'd like to participate in.

Collecting your Child from Biz – E – Kidz

Children can be picked up from Aftercare at any time before 6pm. To collect your child, check in with the educators and sign your child out on the Ipad.

Absence from Aftercare

If your child is not going to attend a session of aftercare due to change of plans, illness, or other reasons, please inform Biz – E – Kidz of this absence by phoning 9329 5529 or 0400 838 448 and speak to staff or leaving a message. Please note that absences are charged unless 2 weeks' notice is given for an absence of 2 weeks or more or a medical certificate can be supplied.

Operating Hours

Before School Care: 7:15am – 8:45am

After School Care: 3:30pm – 6:00pm

Vacation Care / Pupil free day program: 8:00am – 6:00pm

Closed Public Holidays

Fees (as of November 2021)

Before School Care: \$10.00 per session

After School Care: \$19.00 per session

Vacation Care: \$65.00 per session

Before and After school care fees will increase by \$1.00 at the beginning of July 2021

Please note: Biz – E – Kidz charges for a permanent booking that the child does not attend unless it is for an extended period or a medical certificate can be supplied. Child Care Subsidy can be claimed for up to 42 absences per year