8 October 2025

Dear parent/guardian,

North Melbourne Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide an enriched learning and teaching program for every student and is highly valued by our school community. The commitment from parents to contribute, benefits students and results in improved achievement outcomes, wellbeing and engagement in learning. At North Melbourne Primary School, we design and develop learning and teaching programs drawing on the best educational knowledge and practices and strive to offer broad and enriched opportunities to students that are above and beyond what is required in the standard curriculum and what is provided for by Government funding.

The support has also allowed us to continue to provide a differentiated curriculum that responds to the learning of all students, provide essential learning resources to students, renew and enhance the provision of digital technology throughout the school and improve assessment practices to ensure teaching is targeted to a student's next learning step.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sarah Nightingale
Principal

Noriko Miltenburg
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount
Year 4 classroom consumables, materials & equipment ● Classroom consumables eg. Books, pencils, folders, highlighters, scissors etc ● Art – paint, crayons, canvas, glitter, coloured paper ● Performing Art – Drama/Music – replacement equipment ● Mathematics – new and replacement equipment ● English – Home Reading books and Classroom Library books ● Sports – equipment ● Library – new and replacement books ● Auslan ● Other Learning Areas – Books, paper and equipment	$ 110.00 $ 40.00 $ 15.00 $ 20.00 $ 20.00 $ 10.00 $ 20.00 $10.00 $ 8.00	$253.00
Year 4 Online Subscriptions ● JAMF ● See-Saw ● Makers Empire ● Britannica ● Class Creator ● Timestable Rockstars	$10.45 $10.00 $5.50 $1.90 *$2.50* *$1.00*	$31.35
Cyber Safety		$17.25
Year 4 Stephanie Alexander Kitchen Garden Program ● Cooking ingredients eg. Fruit and vegetables, flour, eggs, rice, milk		$ 20.00
Year 4 Printing and photocopying of worksheets and learning materials		$ 5.00
Other Contributions - for non-curriculum items and activities		**Amount**
First aid equipment		$ 10.00
School grounds maintenance and improvements		$ 20.00
Voluntary Contribution		
Total Amount		**$356.60**

Extra-Curricular Items and Activities

North Melbourne Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities **To be advised on costs throughout the hear**	**Amount**	
Optional Excursions, Incursions	TBA	
Optional Year 4 school camp – Anglesea Surf Camp, Araluen Camp Anglesea - 2 days 12 and 13 February Approx. cost $350.00	TBA	
Total Extra-curricular Items and Activities		**$**

Financial Support for Families

North Melbourne Primary School staff understand that some families may experience financial difficulty and offers a range of support options, including:

CSEF - Camps, Sports and Excursions Fund

Families holding a valid means-tested concession card or temporary foster parents are eligible to apply for the Camps, Sports and Excursions (CSEF) funding. This money can be used to help cover the costs of camps, excursions, incursions and or swimming. CSEF applications are open from the first day of term one 2026. Parents or legal guardians are required to submit a new CSEF application form each year.

Payment Plans – for Extra-curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Zoe Bourdon (Welfare Officer) or Simon Wrigley (Business Manager)

Ph: 03 9329 6902 | Email: north.melbourne.ps@education.vic.gov.au

Payment methods

Compass (our preferred way of payment)

Eftpos

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.